

CHARGE OF ACADEMIC MISCONDUCT

Last Name First Name Initial KU ID #

Department Course # Course Title Cr. Hrs. Semester

1. Briefly describe the alleged academic misconduct: _____ (Attach supporting evidence.)

2. Recommend one or more sanctions listed below:

- Censure-written warning or reprimand
- Reduction of Grade for Specific Work (Indicate grade: zero, F, D, or other _____)
- Reduction of Grade for the Course (Indicate grade: F, D, or other _____)
(Not Eligible for Course Repeat Policy, Withdrawal, or Retroactive Withdrawal)
- *Transcript Citation of Academic Misconduct - (Must also indicate grade: F, D, or other _____)
- *Suspension from a specific course
- * Suspension from the University of Kansas - Noted on Transcript
- * Expulsion from the University of Kansas - Noted on Transcript
*Charge will be heard at College level

Instructor Signature Date Instructor's Name Printed

Department Chair/Director or their Designate: Student Misconduct Record Review through College Misconduct Officer (864-3500) or Provost (864-4904)

- No previous incidence(s) on file – No change to recommended sanction above.
- Previous incidence(s) on file – Recommended sanction elevated to: _____

Department Chair Signature Date Chair's Name Printed

Student Contact

E-mail Date: _____ Direct Contact Date: _____ Certified Mail Date: _____

All information above must be completed and available to the charged student within 10 calendar days of discovery and investigation of the misconduct.

Student/Faculty Initial: _____

Student: You must sign this form and return it to the chairperson of the department **within ten (10) calendar days**. FAILURE TO RETURN THIS FORM ON TIME WILL BE JUDGED TO INDICATE YOUR AGREEMENT WITH THE ABOVE CHARGE OF ACADEMIC MISCONDUCT AND TO WAIVE YOUR RIGHT TO APPEAL THE CHARGES.

- _____ I admit to the above charge of academic misconduct and accept the recommended sanction.
- _____ I admit to the above charge of academic misconduct but wish to appeal the proposed sanction.
- _____ I deny the charge of academic misconduct and wish to appeal the proposed sanction.

Student Signature Date I received information regarding policy & procedures.
 I did not receive information regarding policy & procedures.

Hearing Scheduled: _____ () Dept.
Date Time Location () College

Findings:
 Charge Dismissed.
 SANCTION(S) IMPOSED: _____

Results of Misconduct Hearing will be communicated to the student in writing within 30 days of decision.

Documents forwarded to College by Department: _____ (Date)